

Directions for Online Course Selection

- ❖ Go to natronaschools.org
- ❖ Select Infinite Campus Campus Portal Login (bright green button) located on the right side of the homepage
- ❖ Enter username and password – If you have never logged on to the portal:
 - Username is Student ID number
 - If you have not set your own password then it is the initials of your first and last name with your birthdate ex. ba102899
- ❖ Click on **Registration: Natrona County HS 2019-2020**: this is located on left side of screen
- ❖ Select **Course Search** which is located at the top of the screen
- ❖ Type in course name (not course number), use Roman Numerals for classes with number in their name ex. Audio/Visual Production II. You do not have to put the entire course name, ex. Type in Span instead of Spanish I.
- ❖ Click on the class you want to take
- ❖ Year long classes must be entered twice: fall and spring semester – they are listed in order of semester
- ❖ Click **Request Course** to select the class you want to take
- ❖ You should have 16 requests listed in the request course section.

16 requests = 8 classes per semester
- ❖ Lastly, enter the electives you want as alternates