HOW TO CREATE A CANVAS OBSERVER ACCOUNT

How to Create a Canvas Observer Account

Parents and guardians can create a Canvas Observer Account to stay informed about their student's schoolwork. An Observer account allows you to view your student's courses, assignments, grades, calendar, and course announcements without accessing or changing the student's work.

Important: You will need a Student Pairing Code from your student before you can complete the registration process.

What You'll Need

- A computer, tablet, or smartphone with internet access
- Your student's Canvas Pairing Code
- An email address
- Your student's name

Step 1 — Open Canvas

Go to your school's Canvas website:
natronaschools.instructure.com/login/canvas

If you are using a web browser, select ***Create Parent Account*** on the Canvas login screen. Fig. 1

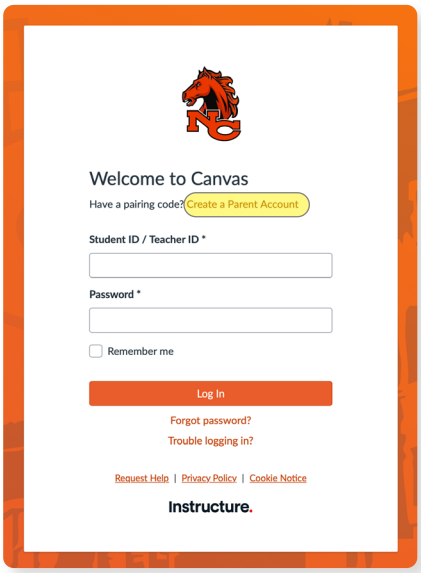

Fig. 1: Login Page click on Create Parent Account

Step 2 — Select "Create a Parent Account"

On the Canvas login page, look for:

Parent of a Canvas User?

Select this option to begin creating your Observer account.

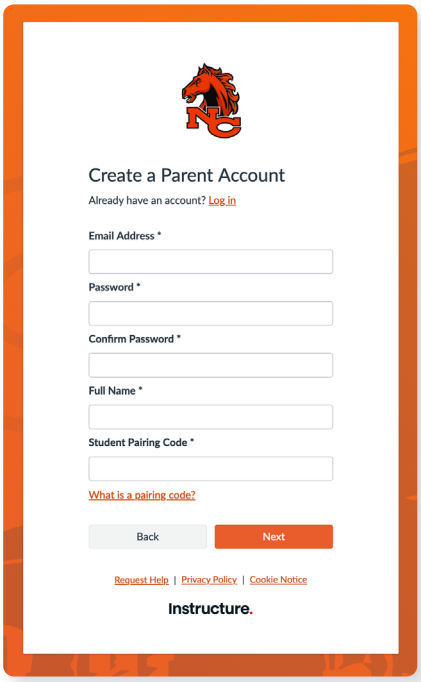

Fig. 2: Fill out info

Step 4 — Enter the Student Pairing Code

Enter the Pairing Code provided by your student.

The pairing code connects your Parent Observer account to your student's Canvas account.

Where does the pairing code come from?

YOUR STUDENT MUST GENERATE THE CODE FROM THEIR CANVAS ACCOUNT.

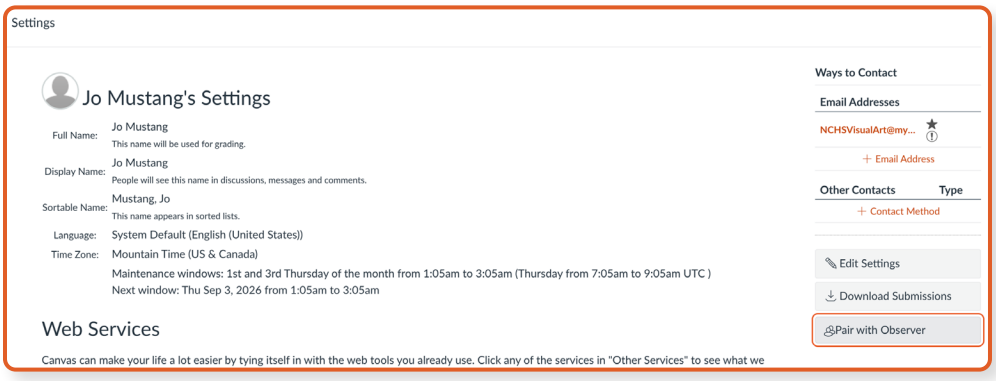

Fig. 3: Your Student's account Setting Page, Click on Pair with Observer

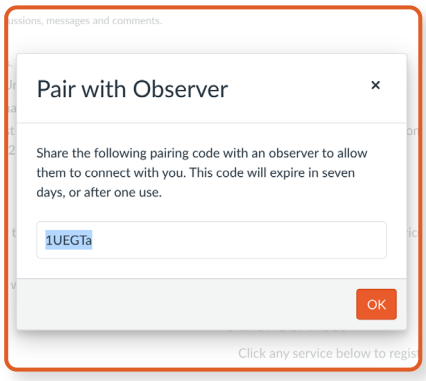

Fig. 4: Pairing Code to be shared with parent

Step 4 — Enter the Student Pairing Code (Continued)

The student should:

1. Log in to Canvas.
2. Open Account from the global navigation.
3. Select Settings.
4. Select Pair with Observer. Fig. 3
5. Canvas will generate a pairing code. Fig. 4
6. Give the code to you.

Do not use your student's Canvas password. You only need the pairing code to connect your Observer account.

What Can Parents See?

Once your account is connected, you can use Canvas to monitor your student's progress.

Depending on how your school has configured Canvas, you may be able to see:

- Courses
- Assignments
- Calendar
- Grades
- Announcements
- Course materials
- Assignment due dates
- Some course activity and feedback

What can an Observer NOT do?

An Observer account cannot submit assignments or complete work for the student.

Your account is designed to help you monitor and support your student's learning.

Connecting More Than One Student

If you have more than one student using Canvas, you do not need to create a separate parent account for each student.

After creating your Observer account, additional students can be added using their individual pairing codes.

In Canvas:

ACCOUNT ➔ OBSERVING ➔ + STUDENT

Enter the additional student's pairing code.

Canvas Notifications

You can customize how often Canvas sends you notifications.

Select:

ACCOUNT ➔ NOTIFICATIONS

You can choose how you receive notifications and whether you want to receive notifications about things such as:

- Announcements
- Grades
- Due dates
- Missing assignments
- Course activity

Recommended Parent Settings

For most families, it is recommend to turn on notifications for:

- Grades
- Announcements
- Due Dates
- Missing Assignments

You can adjust the frequency of each notification to fit your needs.

For more in depth information on Observer Accounts you can Visit the Canvas LMS Observer Guide.

Scan QR Code for a Video Guide on setting up an Observer account or click here!

If you need additional assistance setting up an Observer Account, please contact the school, and we'll connect you with the appropriate person for help.