

Natrona County High School

IB Diploma Programme

Academic Honesty Policy

Natrona County High School endeavors to instill academic integrity as an essential part of the IB student's experience. Academic honesty is part of being "principled", a learner profile attribute where learners strive to "act with integrity and honesty" as we question, inquire, and act (*IB learner profile in review: Report and recommendation (April 2013)*, page 21). The principle of academic honesty should be viewed positively by the entire school community and become a natural part of academic study, remaining with the IB student throughout his or her education and beyond (*Academic honesty in the IB educational context (2014)*, page 1).

This policy describes acts of academic malpractice, which include plagiarism, copying, collusion, duplicating work, misconduct during examination, and dishonest reporting. The policy also includes the expectations of the student in ensuring the integrity of their work in the areas including citations, submission of original work, acknowledgement of collaboration on work, and the appropriate use of technology. Additionally, it includes a description of the consequences for breach of the contract. The Principal of Natrona County High School will act as a mediator and has the authority to make decisions regarding consequences for a breach of the IB Academic Honesty Policy.

Malpractice is considered to be behavior that results in a candidate "gaining an unfair advantage in one or more assessment component(s). Malpractice includes:

- Plagiarism – the representation of another person's work or ideas as one's own,
- Collusion – supporting malpractice by someone else e.g. by allowing one's work to be copied, (allowing a student to peek at your paper during an exam), collaborating on a "work alone" assignment, providing information to another student rather than having them do their own work, using electronic devices to send or receive information or take pictures of exams,
- Duplication of work – presenting the same work for different assignment components,
- Any other behavior that gains an unfair advantage for a candidate, e.g. falsifying a CAS record (*Academic Honesty: Diploma Programme, IBO, Geneva, 2011*).

Plagiarism can be avoided by acknowledging sources in the correct manner. Using the words and ideas of another person to support an argument and integrating with one's own in an accepted and correct way is an important academic skill. It is malpractice, however, to take material from any source, including the internet, and use it as one's own without acknowledgement.

It is not sufficient to list sources in a bibliography or footnote. Passages that are quoted word-perfect must be enclosed in quotation marks and references provided. Databases, web sites, and other electronic media must be treated in the same way as books and journals. All maps, graphs, artwork, and photographs must be thoroughly cited if they are not the student's own work. If in doubt about acknowledging sources, please consult a teacher, supervisor, or librarian.

All assignments deemed to be a student's original work will be submitted to turnitin.com for verification.

If malpractice is detected disciplinary consequences may include, but are not limited to, the following: reduction of grades on the affected assignment, parent contact concerning the infraction, conference with student, parent, teacher, and school administration, suspension from the IB course with loss of credit, and potential loss of IB Exam fees depending upon IBO payment deadlines.

Throughout the year, the IB student shall be reminded of the expectations of honest behavior in every aspect of their IB course work, assignments, and exams. A copy of the Academic Honesty Policy shall be posted in all classrooms where IB courses are taught, as well as on the IB link in our school website. Natrona County High School students, faculty, and administration are expected to read and understand the significance of this policy and to follow the procedures in order to ensure academic integrity within our IB community.

Revised Feb. 19, 2019